



APHN BY-LAWS CHANGES

April 24, 2017

Articles / Section(s)	Current Language	Proposed Changes	Rationale
<p>ARTICLE II – MEMBERS and ASSOCIATE MEMBERS</p> <p>Section 2.01 General</p>	<p>Section 2.01 General. The Association shall have three classes of members with voting rights (“Members”): Official State or Territory Representative; Public Health Nurse; and Retired Public Health Nurse. The Association shall have two classes of associate members with no voting rights (“Associate Members”): Friend and Student.</p>	<p>The Association shall have three sub-categories of members (“Members”): Official State or Territory Representative; Public Health Nurse; and Public Health Nurse contributing member. The Association shall have three two sub-categories of associate members. (“Associate Members”): Public Health Worker or Individual with Interest in Public Health; Retiree; Friend and Student.</p>	<p>To expand APHN Membership Categories and Collaborative Partnership.</p>
<p>Section 2.02 Qualifications for Member Category</p> <p>(a) Office State or Territory Representative:</p>	<p>Official State or Territory Representative: A registered nurse who is the director of public health nursing of the official health department of a state, a territory of the United States or the District of Columbia. If the position of director of public health nursing is non-existent or vacant in a state, territory or District of Columbia, the Official State or Territory Representative shall be the registered public health nurse designated by the health official of</p>	<p>Official State or Territory Representative: A registered nurse who is the director of public health nursing of the official health department of a state, a territory of the United States or the District of Columbia. If the position of director of public health nursing is non-existent, vacant or APHN membership is not financially supported by the state, territory or DC official health department, the Official State or Territory Representative may be designated</p>	<p>To expand APHN Membership Categories and Collaborative Partnership.</p>



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	that jurisdiction.	by the APHN Board of Directors. Nominees for the Official State or Territory Representative may be proposed by the health official of the jurisdiction, a state public health nursing organization, or APHN members from the state. The appointment as the Official State or Territory Representative by the Board of Directors is for one year and may be renewed utilizing the guidelines provided. If the position of director of public health nursing is non-existent or vacant in a state, territory or District of Columbia, the Official State or Territory Representative shall be the registered public health nurse designated by the health official of that jurisdiction.	
Section 2.02 Qualifications for Membership. (b) Public Health Nurse:.	A registered nurse who works in the field of public health including, but not limited to, those working in a local, state, or federal governmental public health agency or department, school health,	A registered nurse who works in the field of public health including, but not limited to, those working in a local, state, or federal governmental public health agency or department, school health,	To expand APHN Membership Categories and Collaborative Partnership.



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	higher education and community based nursing, but who is not the Official State or Territory Representative	higher education and community based nursing, but who is not the Official State or Territory Representative.	
Section 2.02 Qualifications for Membership (c) Public Health Nurse Contributing Member*:	New addition to By-laws	(c) Public Health Nurse Contributing Member*: A public health nurse who desires to support the operation of the organization through a contribution. The above incumbents are full members with all privileges including voting, holding office, and service on committees.	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.02 Qualifications for Membership (d) Retired Public Health Nurse:	A retired, registered nurse who formerly served as a public health nurse in any capacity in the field of public health.	A retired, registered nurse who formerly served as a public health nurse in any capacity in the field of public health. The above incumbents are full members with all privileges including voting, holding office, and service on committees.	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.03 Qualifications for Associate Membership. Associate Membership in the	New addition to By-laws	Those persons who have an interest in public health/community health/population health nursing and support the mission and vision	To expand APHN Membership Categories and Collaborative Partnership.



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Association shall be open to the following:		of APHN.	
Section 2.03 Qualifications for Associate Membership (a) Friend:	(a) Friend: A non-nurse individual with an interest in public health nursing.	(a) Individual Supporter: Public Health Worker or Individual with Interest in Public Health. An individual working in the field of public health, or with an interest in public health.	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.03 Qualifications for Associate Membership (b) Retired:	(b) Retired Public Health Nurse: A retired, registered nurse who formerly served as a public health nurse in any capacity in the field of public health.	Retiree: An individual fully retired from professional work.	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.03 Qualifications for Associate Membership (d) Student:	(d) A nursing student enrolled in a college or university, provided the student submits proof of current student status (enrolled in a minimum of 6 credit hours per semester) from the registrar's office of the college or university. The above incumbents are members with voting privileges but may not hold office.	(d) A nursing student enrolled in a college or university, provided the student submits proof of current student status (enrolled in a minimum of 6 credit hours per semester) from the registrar's office of the college or university. Student: A pre-professional student enrolled in an academic program.	To expand APHN Membership Categories and Collaborative Partnership.



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Section 2.04 Qualification for Group Membership Categories: (a) Affiliate Member		(a) Affiliate Member: Affiliate membership is open to membership-based public health nursing or other nursing organizations at the local, state, regional or national level. This includes local, state or national public health nursing organizations or other nursing organizations. Annual Affiliate Member dues include memberships for up to two individual members of the affiliate organization. Additional individual members of the affiliate may join APHN at a reduced rate.	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.04 Qualification for Group Membership Categories: (b) Organizational Member	Organizational Member (reduced dues for employees) Organizational membership is open to non-profit or governmental agencies that employ public health nurses or other nurses serving in population-focused roles. This includes local, state, territorial, or tribal health departments, schools or school systems, or community health centers/Federally Qualified	(b) Organizational Member Organizational membership is open to non-profit or governmental agencies that employ public health nurses or other nurses serving in population-focused roles. This includes local, state, territorial, or tribal health departments, schools or school systems, or community health centers/Federally Qualified Health Centers. Annual	To expand APHN Membership Categories and Collaborative Partnership.



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	<p>Health Centers or academic institutions. Annual membership dues are based on the population served by the organization. Dues include memberships for up to three individual members who are employees of the organization. Additional individual employees of the organization may join APHN at a reduced rate.</p>	<p>membership dues are based on the population served by the organization. Dues include memberships for up to three individual members who are employees of the organization. Additional individual employees of the organization may join APHN at a reduced rate.</p>	
<p>Section 2.04 Qualification for Group Membership Categories:</p> <p>(c) Academic Institutions</p>	<p>New addition to By-laws</p>	<p>Academic membership is open to academic institutions. Annual membership dues are based on the number of faculty. Dues include memberships for up to three individual members who are employees of the academic institution with full membership privileges (voting, holding office and serving on committees). Additional individual employees of the academic institution may join APHN at a reduced rate.</p>	<p>To expand APHN Membership Categories and Collaborative Partnership.</p>
<p>Section 2.04 Qualification for Group Membership Categories:</p>	<p>New addition to By-laws</p>	<p>Contributing organizational membership is open to non-profit or governmental agencies that employ</p>	<p>To expand APHN Membership Categories and Collaborative Partnership.</p>



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(d) Contributing Organizational Member		<p>public health nurses or other nurses serving in population-focused roles. Qualifying organizations are the same as those indicated for the Organizational Member category. Annual membership dues are based on the population served by the organization. Dues include memberships for up to three individual members who are employees of the organization with full membership privileges (voting, holding office and serving on committees). The remaining employees of the organization receive an APHN individual membership with the privilege to serve on committees.</p>	
Section 2.04 Qualification for Group Membership Categories: (e) Corporate Member	<p>New addition to By-laws</p>	<p>Corporate membership is open to for-profit organizations. This includes private health plans, pharmaceutical companies, or other for-profit companies/corporations. Membership includes prime exhibit</p>	<p>To expand APHN Membership Categories and Collaborative Partnership.</p>



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		space at the APHN annual conference and full conference registration for up to 2 representatives.	
Section 2.05 Additional Qualifications for Membership, Associate Membership and Group Memberships. (a) A Member must:		Section 2.05 Additional Qualifications for Membership, Associate Membership and Group Memberships . (a) A Member must:	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.05 Additional Qualifications for Membership, Associate Membership and Group Memberships. (b) An Associate Member must:		Section 2.05 Additional Qualifications for Membership, Associate Membership and Group Memberships . (b) An Associate Member must:	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.05 Additional Qualifications for Membership, Associate Membership and Group Memberships. (c) A group member must:	New addition to By-laws	(c) A group member must: (1) be employed by a qualifying organization. (2) Support the purpose of the Association. (3) be current in payment of all applicable Association dues.	To expand APHN Membership Categories and Collaborative Partnership.



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Section 2.06 Applications for Membership.	<p>Section 2.05 Applications for Membership.</p> <p>Application for Membership and Associate Membership shall be made in writing or electronically on such forms as may be prescribed by the Board of Directors, which forms shall contain such relevant information as may be required by the Board and shall be accompanied by the appropriate dues payment, if any. Each new member applicant's RN license will be validated upon joining APHN.</p>	<p>Application for Membership, and Associate Membership and Group Membership shall be made in writing or electronically on such forms as may be prescribed by the Board of Directors, which forms shall contain such relevant information as may be required by the Board and shall be accompanied by the appropriate dues payment, if any.</p>	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.07 Dues and Fees.	<p>Section 2.06 Dues and Fees.</p> <p>Dues, fees, and any other charges for Members and Associate Members will be reviewed annually and changes may be established from time to time by resolution of the Board.</p>	<p>Section 2.076 Dues and Fees.</p> <p>Dues, fees, and any other charges for Members and Members, Associate Members and Group Members will be reviewed annually and changes may be established from time to time by resolution of the Board.</p>	To expand APHN Membership Categories and Collaborative Partnership.
Section 2.08 Rights and	Section 2.087 Rights and Benefits.	Section 2.08 7 Rights and Benefits.	To expand APHN Membership



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Benefits.	<p>Each Member, Associate Member, and select Group Member shall be entitled to one vote on all matters raised at meetings of the Members or coming before the Members. No Member, or Associate Member or Group Member shall use or refer to the Association's name or logo, the Member's, or Associate Member's or Group Member's Membership or Associate Membership status, or any Association material for any use or purpose without the prior approval of the Board. An Official State or Territory Representative and a Public Health Nurse may serve as an Officer (as defined below) or as a Director-at-Large (as defined below). A Retired Public Health Nurse may serve as Secretary, Treasurer or Director-at-Large, but not as President, President-Elect. An Associate Member or Group Member may not serve as an Officer or as a Director-at-Large. All Members,</p>	<p>Each Member, Associate Member, and select Group Member shall be entitled to one vote on all matters raised at meetings of the Members or coming before the Members. No Member, or Associate Member or Group Member shall use or refer to the Association's name or logo, the Member's, or Associate Member's or Group Member's Membership or Associate Membership status, or any Association material for any use or purpose without the prior approval of the Board. A member may serve as an Officer (as defined below) or as a Director-at-Large, provided they meet the definition of the member sub-category. (as defined below). All Members, Associate Members, and Group Members may chair and serve on Standing Committees, Special Committees and Workgroups.</p>	<p>Categories and Collaborative Partnership.</p>



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	Associate Members, and select Group Members may chair and serve on Standing Committees, Special Committees and Workgroups.		
Section 2.09 Terms of Membership and Affiliate Membership.	Section 2.09 8 Terms of Membership and Affiliate Membership. The Board shall determine, in its sole discretion, what action to take (including termination of Membership, or Associate Membership) in the event any Member or Associate Member ceases to meet the criteria for Membership or Associate Membership set forth in this Article II or defaults in the payment of dues, fees, or any other charges, or defaults on any other obligation or duty owed to the Association. Any Member or Associate Member that the Board deems to have defaulted on any obligation to the Association shall forfeit his/her Membership or	Section 2.09 8 Terms of Membership and Affiliate Membership. The Board shall determine, in its sole discretion, what action to take (including termination of Membership, or Associate Membership or Group Membership) in the event any Member, or Associate Member or Group Member ceases to meet the criteria for Membership, or Associate Membership or Group Membership set forth in this Article II or defaults in the payment of dues, fees, or any other charges, or defaults on any other obligation or duty owed to the Association. Any Member, or Associate Member or Group Member that the Board	To expand APHN Membership Categories and Collaborative Partnership.



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	Associate Membership and all prior payments made to the Association. Membership or Associate Membership shall also terminate when the Member or Associate Member files a written letter of resignation with the Association. A terminating Member or Associate Member shall forfeit all prior payments made to the Association. Termination of Membership or Associate Membership shall not relieve a Member or Associate Member from the obligation of paying dues and/or other assessments that are owed by the Member or Associate Member as of the date of termination.	deems to have defaulted on any obligation to the Association shall forfeit his/her Membership, or Associate Membership or Group Membership and all prior payments made to the Association. Membership, or Associate Member or Group Member files a written letter of resignation with the Association. All paid membership dues are non-refundable.	
Section 2.10 Annual Membership Meeting		Section 2. 1009 Annual Membership Meeting	
Section 2.11 Special Meetings.		Section 2. 1140 Special Meetings.	
Section 2.12 Quorum; Voting; Proxies		Section 2. 1244 Quorum; Voting; Proxies	
Section 2.13 Presiding Officer(s).		Section 2. 1342 Presiding Officer(s).	



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Section 5.03 Standing Committee. The Standing Committees consist of the following:	New addition to By-laws	<p>Section 5.03 Nominating Standing Committee. The Standing Committees consist of the following:</p> <p>Awards</p> <p>The Awards Committee shall consist of three (3) members and shall be chaired by the President-Elect. Nominations for recognition by the Association shall be requested annually from the membership no later than the February Board meeting. The decision to make an award shall be based on the review of the nomination forms, completed by the whole of the Committee. The Committee may elect not to present awards in any or in a particular category.</p> <p>Bylaws</p> <p>The Bylaws Committee includes at</p>	To incorporate all Standing Committees into the Bylaws.



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		<p>least three (3) members. The Bylaws Committee is chaired by a Director-at-Large. The Bylaws Committee reviews the existing Bylaws and Policy and Procedure Manual on an annual basis to determine if changes are necessary. If revisions to the Bylaws are recommended, the proposed amendments are submitted to the Board of Directors for their approval. Upon approval, the proposed Bylaws will be posted on the Members Only section of the website at least thirty (30) days prior to the Annual Meeting and an email will be sent to all members notifying them that the proposed bylaws are posted. The Policy & Procedure manual will be reviewed and updated as necessary after the Annual Meeting and into the next fiscal year to ensure they are in compliance with the approved bylaws.</p> <p>Communications</p>	



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		<p>The Communications Committee Chair, appointed by the President with approval of Board, compiles and assures regular and timely communication to the membership of the Association via the website, social media, shared drives, printed materials, video presentation and other means as determined by the Committee or Board of Directors. The Communications Committee shall champion the use of social media platforms that will extend our reach to anyone interested in public health nursing and all its surrounding issues, including potential members. The Committee will organize, maintain, and upgrade the website with counsel of the webmaster to meet the needs of all APHN membership as well as serve as a resource to the public health and nursing community at large.</p> <p>Diversity and Social Equity</p>	



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		<p>The Diversity and Social Equity Committee consists of the Chair, appointed by the President with approval of the Board, and at least three (3) other members. The Chair of this Committee shall personally represent diversity in race, ethnic or gender/sexual identity.</p> <p>The Committee assures that the Association strengthens its diversity in membership and leadership positions. It is also charged with investigating and developing written documentation around public health nursing diversity to build effectiveness in practice and advance a culture of health.</p> <p>Education and Professional Development</p> <p>The Education and Professional Development Committee is composed of at least three members. A Director-at-Large</p>	



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		<p>serves as the Chair. The committee will assess the educational needs of members annually to plan and offer educational sessions throughout the year. Programs will be offered both in person at the annual meeting and by distance learning methods (e.g. webinars).</p> <p>Finance</p> <p>The Finance Committee is composed of four or more members to include the President and Association staff. The Treasurer is the Chair of the Finance Committee. The Treasurer shall exercise general and active supervision over the Association assets and shall have supervision over all corporate funds and securities in accordance with the directions of the Board.</p> <p>History</p> <p>The History Committee includes, at</p>	



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		<p>a minimum, the Immediate Past President and the current Association Secretary. The History Committee is responsible for preserving important documents of the Association. Following the Annual Meeting, the Immediate Past President compiles materials.</p> <p>Membership</p> <p>The Chair of the Membership Committee shall be a Director-At-Large and the Regional Representatives are considered integral committee members, as well. The purpose of this committee is to:</p> <ul style="list-style-type: none"> • Support the growth of APHN by expanding the membership. • Develop and implement a recruitment and sustainment action plan to reach current and new members. • Nominating • There shall be a Nominating Committee composed of three 	



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		<p>(3) members, one of whom must be the Immediate Past-President. The other two (2) members of this Committee must be either Official State or Territory Representatives, Public Health Nurses or Retired Public Health Nurses. This Committee shall advise the Board regarding the recruitment of new Directors and Officers for the Association and shall develop and present a slate of candidates for the Officers and Directors-at-Large to the Members. The Immediate Past-President shall serve as the chair of the Nominating Committee and the two (2) other members of the Nominating Committee shall be appointed by the President. If the office of Immediate Past President is vacant, the President shall appoint a chair of the Nominating Committee from among the current</p>	



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		<p style="color: red;">Directors, which appointment shall be subject to the approval of the Board.</p> <ul style="list-style-type: none"> • Program Committee <p style="color: red;">The Program Committee plans the Annual Meeting and makes arrangements for other meetings as requested by the Board. The Program Committee is composed of five (5) or more members with the Chair appointed by the President with the approval by the Board at the Post-Annual Board Meeting. A designated Director-At-Large serves on the Program Committee and may be asked to serve as Chair.</p> <p style="color: red;">The host-state member for next Annual Meeting serves on the Program Committee, as does the past host-state member. In the event that it is the Joint Conference year with ACHNE, the President-Elect serves as the Program Committee Chair. The Executive</p>	



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		<p>Director and Administrative Assistant participate fully on this Committee, attending all meetings and assuring that activities are occurring in a timely manner. The Treasurer attends Committee meetings for finance planning purposes.</p> <p>Public Health Policy Committee</p> <p>The Public Health Policy Workgroup Committee consists of the Chair, appointed by the President with approval of Board, and at least two (2) other members. This workgroup advises the Board on policy implications; develops draft policy statements as needed or as requested by the Board and responds to the changing conditions in the public health environment. The workgroup will review the APHN Public Policy Guidebook annually and will revise as needed. The Chair or designee will represent the Association on</p>	



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		<p style="color: red;">the ASTHO Government Relations meeting calls and assures regular and timely communication to the Board of Directors.</p> <p style="color: red;">The procedures to be followed by the above referenced Committees shall be set forth in these By-Laws and the policies and procedures of the Association.</p>	
<p>Section 5.04 Ad Hoc.</p> <p>President may appoint AD Hoc Committee's to support the organizational goals.</p>	<p>New addition to By-laws</p>	<p>Section 5.04 Ad Hoc.</p> <p>President may appoint AD Hoc Committee's to support the organizational goals.</p>	<p>To expand APHN Membership Categories and Collaborative Partnership.</p>
<p>Section 6.03 Term of Office, Resignation, Removal.</p>	<p>Section 6.03 Term of Office, Resignation, Removal.</p> <p>Other than the Treasurer, who shall serve for a term of two (2) years, each Officer shall be elected to serve for a term of one (1) year. Each Officer shall assume the duties of office at the close of the Annual Membership Meeting and shall serve until a successor has</p>	<p>Section 6.03 Term of Office, Resignation, Removal.</p> <p>Other than the Treasurer, who shall serve for a term of two (2) years, each Officer shall be elected to serve for a term of one (1) year. Each Officer shall assume the duties of office at the close of the Annual Membership Meeting and shall serve until a successor has</p>	<p>To provide flexibility for the incumbent Treasurer and Secretary positions to seek additional term(s).</p>



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	<p>been elected or assumes Office. The Secretary and the Treasurer shall not serve more than two (2) successive terms in the same Office</p> <p>If there is a vacancy in the Office of the President, President-Elect will automatically assume the Presidency. Any vacancy occurring in the Office of President-Elect shall be filled by the Members by a special election. A vacancy in any other or office shall be filled by the Board, with the exception of the Office of Immediate Past-President, which shall remain vacant.</p>	<p>been elected or assumes Office; With Board support and approval, the incumbent Treasurer and Secretary may seek additional term(s).</p> <p>If there is a vacancy in the Office of the President, the President-Elect will automatically assume the Presidency. Any vacancy occurring in the Office of President-Elect shall be filled by the Members by a special election. A vacancy in any other Office or office shall be filled by the Board, with the exception of the Office of Immediate Past-President, which shall remain vacant.</p>	