

GEORGIA DEPARTMENT OF  
PUBLIC HEALTH (GA)  
invites applications for the  
position of:



## District Nursing Director

**SALARY:** \$80,000.00 - \$110,000.00 Annually

**OPENING DATE:** 10/10/16

**CLOSING DATE:** 02/28/17 11:59 PM

**DESCRIPTION:**

Pay Grade: Q

The Georgia Department of Public Health is the lead agency entrusted by the people of the state of Georgia with the ultimate responsibility for the health of communities and the entire population.

The agency is seeking a highly qualified candidate for the STATE position of District Nursing/Clinical Director in Fulton County.

**JOB RESPONSIBILITIES:**

The incumbent will plan, organize, and direct all nursing activities in assigned facilities. They will be responsible for the quality of nursing care delivered in hospitals, public health facilities, and community based programs. This position directs subordinate managers and staff.

- Coordinates response to disaster and emergencies
  - Develops and manages the budget and makes cost effective decisions
  - Develops policies, sets standards and plans objectives for the nursing program in accordance with established policies
  - Develops staffing patterns
  - Evaluates nursing standards and nurse protocols for all nursing programs
  - Initiates and participates in the development of community wide policy to improve the health status of the stakeholder
  - Interprets policies and communicates changes in regulations and procedures
  - Makes long-range plans and regularly reviews activities, problems and functions of services being delivered
  - Organizes and plans a systematic and continuous quality/performance improvement program for the practice of nursing
  - Oversees the collection of data for statistical records
  - Plans and directs the work of nursing or other professional staff and assures an adequate level of nursing care
  - Provides staff development including orientation, in-service training, workshops and continuing education for all levels of nursing staff
- Reviews state, federal, and other regulatory standards information in order to direct the quality improvement activities and achieve compliance.

**MINIMUM QUALIFICATIONS:**

Master's degree in nursing, nursing administration, public health or directly related area AND Two years in a management capacity in the area of assignment.

**Preferred Qualifications:**

Experience managing one or more Federal Programs.

Experience as a member of a senior level management team.  
Experience training subordinate staff members.  
Must be able to work a flexible schedule and travel to various meetings and conferences.

**ADDITIONAL INFORMATION:**

In addition to a competitive salary, we offer a generous benefits package that includes a flexible schedule, training opportunities, employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.

Georgia Department of Public Health Commissioner and leaders encourages all employees to engage in regular wellness activities and to make lifestyle choices that promote health and well-being.

The use of wellness breaks during the workday is authorized to support this philosophy and assist employees in meeting their wellness goals. A maximum of 30 minutes in a given workday may be used to engage in wellness activities, generally in the form of two 15-minute breaks or one 30-minute break.

**Employment Information**

Current State employees are subject to State Personnel Board rules regarding salary.

DPH accepts educational credential recognized by the Council for Higher Education Accreditation (CHEA) and/or the US Department of Education (DOE) will be considered. DPH will contact educational institutions to verify degree, diploma, licensure, etc.

The candidate selected for this position may be subject to pre-employment drug screening and a criminal background check.

As an employee of DPH, in the event of an identified emergency you may be required, as a term and condition of employment, to assist in meeting the emergency responsibilities of the department.

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to: DPH-HR@dph.ga.gov.

**DPH is an Equal Opportunity Employer**

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

This position is subject to close at any time once a satisfactory applicant pool has been identified.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://dph.georgia.gov>

2 Peachtree Street  
Atlanta, GA 30303

Position #2016-FultonDIRNurse  
DISTRICT NURSING DIRECTOR  
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